



**ARUN MUCHHALA GROUP**

SAI SHIVA EDUCATIONAL TRUST'S

**ARUN MUCHHALA INTERNATIONAL COLLEGE OF HOTEL MANAGEMENT**

AFFILIATED TO UNIVERSITY OF MUMBAI

Year	Name of student placed	YEAR 2022 -2023		
		Program graduated from	Name of the employer with contact details	Pay package at appointment (in INR/annum)
2022-23	sarthak Vaity	B.Sc (Hospitality studies )	Hotel Taj Mahal Palace +91 22 66653366	240,000
2022-23	Moin Hashmi	B.Sc (Hospitality studies )	Hotel Taj Mahal Palace +91 22 66653366	240,000
2022-23	Sanmay Khade	B.Sc (Hospitality studies )	Hotel Taj Mahal Palace +91 22 66653366	240,000
2022-23	Sumit Kamble	B.Sc (Hospitality studies )	Hotel Trident Nariman Point +91 22 66324343	216,000
2022-23	Saish Malusare	B.Sc (Hospitality studies )	Hotel Trident Nariman Point +91 22 66324343	216,000
2022-23	Rushali Jare	B.Sc (Hospitality studies )	Hotel Trident Nariman Point +91 22 66324343	216,000
2022-23	Dev Chawla	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Bhairavi Merchant	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Yash Chavan	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Ashish Talari	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Prathana Yadav	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Aarya Jadhav	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Om parte	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007



BOMBAY - PUBLIC TRUST ACT REGD. NO. E. 14522 MUMBAI 22-12-1994

Sai baba Vihar Complex, Ghodbunder Road, Thane - 400 615. Phone Number: 022 - 2597 3939 / 1199 / 0354

Email :- amichmtp@gmail.com | WebSite : www.amichm.com



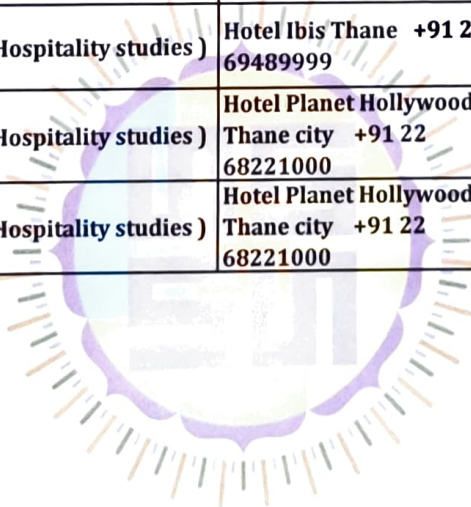
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AFFILIATED TO UNIVERSITY OF MUMBAI

2022-23	Vishal Yadav	B.Sc (Hospitality studies )	Hotel Sofitel Mumbai BKC +912261175000	2,70,007
2022-23	Manpreet Pushkarna	B.Sc (Hospitality studies )	Hotel JW Marriott Mumbai Sahar +91 22 68828888	189,600
2022-23	Vansh Vadera	B.Sc (Hospitality studies )	Hotel Courtyard by Marriott Mumbai International Airport +91 22 61369999	182,112
2022-23	Sayali Patil	B.Sc (Hospitality studies )	Hotel Courtyard by Marriott Mumbai International Airport +91 22 61369999	182,112
2022-23	safiya Shaikh	B.Sc (Hospitality studies )	Hotel Courtyard by Marriott Mumbai International Airport +91 22 61369999	182,112
2022-23	Aarya Kharat	B.Sc (Hospitality studies )	Hotel Courtyard by Marriott Mumbai International Airport +91 22 61369999	182,112
2022-23	Chinmayee Patil	B.Sc (Hospitality studies )	The Westin Mumbai Powai Lake +91 22 66927777	1,82, 112
2022-23	Munsif Punjabi	B.Sc (Hospitality studies )	The Westin Mumbai Powai Lake +91 22 66927777	1,82, 112
2022-23	Akshit Chande	B.Sc (Hospitality studies )	Hotel The Westin Mumbai Powai Lake +91 22 66927777	1,82, 112
2022-23	Naresh Kumavat	B.Sc (Hospitality studies )	Hotel Ibis Thane +91 22 69489999	248,655
2022-23	Aishwary Mujumdar	B.Sc (Hospitality studies )	Hotel Planet Hollywood Thane city +91 22 68221000	120,000
2022-23	Sahil More	B.Sc (Hospitality studies )	Hotel Planet Hollywood Thane city +91 22 68221000	120,000



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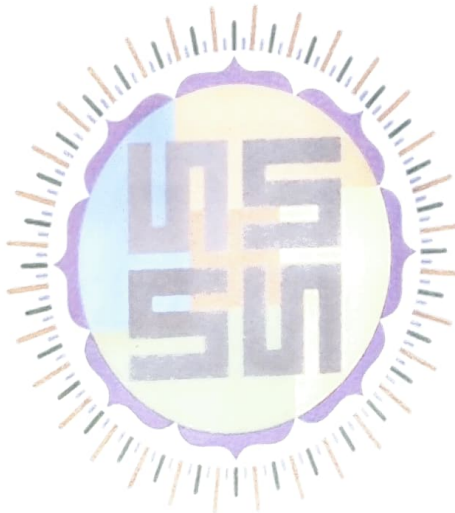
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AFFILIATED TO UNIVERSITY OF MUMBAI

2022-23	Siddhesh Pardhi	B.Sc (Hospitality studies )	Hotel Planet Hollywood Thane city +91 22 68221000	120,000
2022-23	Shriniprasad Dyavari	B.Sc (Hospitality studies )	Hotel PENINSULA THE GRAND	1,80,000
2022-23	Amit Singh	B.Sc (Hospitality studies )	Hotel PENINSULA THE GRAND	1,80,000
2022-23	Madhu Modi	B.Sc (Hospitality studies )	JAIN BEAKER'S SWEET COUNTY	1,80,000
2022-23	Durgakumari Choudhary	B.Sc (Hospitality studies )	JAIN BEAKER'S SWEET COUNTY	1,80,000
2022-23	Apurva Gamare	B.Sc (Hospitality studies )	JAIN BEAKER'S SWEET COUNTY	1,80,000
2022-23	Chaitali Rane	B.Sc (Hospitality studies )	JAIN BEAKER'S SWEET COUNTY	1,80,000

Mrs. DEEPA  
UPLAP  
PLACEMENT  
COORDINATOR

Mr. BIPIN JADHAV  
PRINCIPAL



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**Letter of Intent**

**09<sup>th</sup> March 2023**

**Ms. Arya Jadhav,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Front Office Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Ms. Jadhav**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,



**Saail Desai**

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Aarya Jadhav</b>	
<b>Designation</b>	<b>Front Office Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
House Rent Allowance	6484	77,810
City Compensatory Allowance	0	-
<b>Total (A)</b>	<b>19,649</b>	<b>2,35,788</b>
<b>Retiral Benefits (B)</b>		
Employer Contribution to Provident Fund	1,580	18,957
Employer Contribution to ESIC	639	7,663
Gratuity	633	7,599
<b>Total (B)</b>	<b>2,852</b>	<b>34,219</b>
<b>Total Fixed Compensation (A+B)</b>	<b>22,501</b>	<b>2,70,007</b>
<b>Net Salary</b>		<b>17,231</b>

1. City Compensatory Allowance is subject to reclassification at Hotel discretion.

2. Employer Contribution to Employee India Provident fund is 12% of Consolidated Salary. The Employee is also required to make a contribution of minimum of 12% of Consolidated Salary to India Provident fund.

3. Medical reimbursements are against submission of original bills as per local tax laws.

4. Mediclaim coverage for self, Spouse and Children upto 2 will be provided as per Hotel Medical Policy.

5. Group Personal Accident Insurance Scheme for self only, as per Hotel Policy.

6. Group Term life Insurance Scheme for self only, as per Hotel Policy

7. All components of the Compensation Package are subject to applicable Taxes which is solely the responsibility of Employee and the Hotel bears no responsibility.

8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.



**Letter of Intent**

**09<sup>th</sup> March 2023**

**Ms. Aditi Singh,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Food & Beverage Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Ms. Singh**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely



**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Aditi Singh</b>	
<b>Designation</b>	<b>Food &amp; Beverage Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
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City Compensatory Allowance	0	-
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6. Group Term life Insurance Scheme for self only, as per Hotel Policy

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8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.



**Date: 23<sup>rd</sup> February, 2023**

**Institute: Arun Muchhala International College of Hotel Management, Thane**

**Dear Mr. Ashish Talari,**

This has reference to your application and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of **Lobby Attendant in Front Office Department** at EIH Ltd for Unit – Trident Nariman Point & The Oberoi Mumbai.

You will be governed by the terms and conditions as applicable to employees in your category in our Organization. A formal letter of appointment will be issued to you on joining duty.

You will report to **Trident, Nariman Point, Mumbai – Human Resources** on **26<sup>th</sup> July, 2023** at **9.00 a.m.** for medicals and shall join duty on **1<sup>st</sup> August, 2023**, subject to your medical fitness.

You are requested to bring along **three (03) photocopies** of the documents listed below:

- Ten Passport-size photographs (Red background)
- Experience Letter; Last three month's salary slips and Appointment Letter, if applicable
- Three reference letters on the letterhead of your faculty, if selected in a campus interview
- Educational Mark sheets and Certificates
- Driving License (If applicable)
- Marriage Certificate (If applicable)
- Proof of Present Address - Current month Electricity/Gas/Telephone Bill and/or Agreement copy if you reside in Mumbai on a rental basis
- AADHAR Card
- PAN Card
- Passport/Police Verification Certificate
- Birth Certificate/School/College Leaving Certificate
- Final Vaccination Certificate for Covid19

Should you need any further assistance, please contact Ms. Stefanie D'Costa, Deputy Manager – Human Resources. She can be contacted on 022 – 66326060 or email address – [stefanie.dcosta@oberoihotels.com](mailto:stefanie.dcosta@oberoihotels.com)

Yours faithfully,

**EIH LIMITED**  
**Unit – Trident Nariman Point**  
**The Oberoi, Mumbai**

*Shamir*

**VISHWAS PATIL**  
**HEAD - HUMAN RESOURCES**

Classification | Internal



SOFITEL  
MUMBAI BKC

Letter of Intent

09<sup>th</sup> March 2023

Mr. Ashish Talari  
Mumbai

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**Front Office Ambassador**

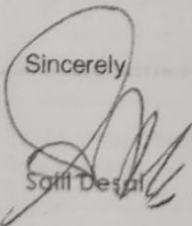
A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Mr. Talari**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

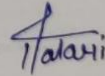
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We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely



Director of Talent & Culture

Accepted by: 

Name : Ashish Peter Talari

Date : 09/03/2023

LIVE THE FRENCH WAY



**Letter of Intent**

**09<sup>th</sup> March 2023**

**Ms. Bhairavi Merchant,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Front Office Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Ms. Merchant**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

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We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,

  
Sanil Desai

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

LIVE THE FRENCH WAY



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Bhairavi Merchant</b>	
<b>Designation</b>	<b>Front Office Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
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<b>Net Salary</b>		<b>17,231</b>

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**Letter of Intent**

**09<sup>th</sup> March 2023**

**Ms. Bhumi Udeshi,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Food & Beverage Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Ms. Udeshi**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

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We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,  
  
Salil Desai

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Bhumi Udeshi</b>	
<b>Designation</b>	<b>Food &amp; Beverage Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
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**Letter of Intent**

**09<sup>th</sup> March 2023**

**Mr. Dev Chawla,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Front Office Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Mr. Chawla**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

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We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,

  
Saif Desai

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Dev Chawla</b>	
<b>Designation</b>	<b>Front Office Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
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Arun Muchhala International COLLEGE OF HOTEL MANAGEMENT &lt;amichmtp@gmail.com&gt;

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**Offer mail - Mr. Amit Singh**

1 message

**Career** <career@peninsulagrand.co.in>

Tue, Mar 14, 2023 at 4:42 PM

To: amitsinghsingh0879@gmail.com

Cc: Partho Choudhury &lt;headhr@peninsulagroup.ae&gt;, hr@peninsulagrand.co.in, com@mitroncafe.com, raju.thapa@mitroncafe.com, mirajul.molla@mitroncafe.com, amichmtp@gmail.com

***Greetings For The Day!!!***Dear **Mr. Amit Singh**,

With reference to your application and subsequent discussion had with you, we are pleased to inform you that we have considered offering you the position of “**Operational Trainee Food Production**” in “**EAGP Hospitality LLP**” (Mitron Turbhe).

Your Date of joining will be on **16<sup>th</sup> March 2023** and we expect you to be in our HR Office by **11.00 Am**. Your Monthly Gross salary will be Rs. **14000/-** per month. The appointment letter will be issued to you at the time of your joining.

You will be joining initially at **Peninsula Grand Hotel, Sakinaka Junction, Andheri East, Mumbai - 400 072, Maharashtra.**

As a part of your joining formalities, you shall be required to submit the following documents for our records:

- 4 Passport sized photograph
- Qualification Certificates (one copy of each)
- Aadhar Card
- Pan Card
- Bank Account details
- Covid Certificate
- Job & Training Certificate



Thank you and looking forward to welcoming you to “**EAGP Hospitality LLP**” (Mitron Turbhe) and wish you all the success ahead.

Consider this email is an official intimation to join the company.

Your reply to this email will be served as a confirmation of your acceptance of this offer.

Thank you

Regards,

Aishwarya Kale



**Human Resource Operational Trainee**

**Peninsula Hospitality Group | Peninsula Franchise Management LLP |**

**Peninsula Grand Hotel | Sakinaka Junction |**

**Andheri East | Mumbai - 400 072 | Maharashtra | India |**

**Tel: 00 912228531111 |**



**Be Green, Keep it on the Screen**

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Arun Muchhala International COLLEGE OF HOTEL MANAGEMENT &lt;amichmtp@gmail.com&gt;

---

**Offer Mail - Mr. Shriniprasad Dyavari**

2 messages

**Career** <career@peninsulagrand.co.in>

Tue, Mar 14, 2023 at 4:46 PM

To: PrasadDyavari947@gmail.com

Cc: Partho Choudhury &lt;headhr@peninsulagroup.ae&gt;, hr@peninsulagrand.co.in, com@mitroncafe.com, rajul.thapa@mitroncafe.com, mirajul.molla@mitroncafe.com, amichmtp@gmail.com

***Greetings For The Day!!!***Dear **Mr. Shriniprasad Dyavari**,

With reference to your application and subsequent discussion had with you, we are pleased to inform you that we have considered offering you the position of “**Operational Trainee Food Production**” in “**EAGP Hospitality LLP**” (Mitron Turbhe).

Your Date of joining will be on **16<sup>th</sup> March 2023** and we expect you to be in our HR Office by **11.00 Am**. Your Monthly Gross salary will be Rs. **14000/-** per month. The appointment letter will be issued to you at the time of your joining.

You will be joining initially at **Peninsula Grand Hotel, Sakinaka Junction, Andheri East, Mumbai - 400 072, Maharashtra.**

As a part of your joining formalities, you shall be required to submit the following documents for our records:

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- Qualification Certificates (one copy of each)
- Aadhar Card
- Pan Card
- Bank Account details
- Covid Certificate
- Job & Training Certificate

Thank you and looking forward to welcoming you to “**EAGP Hospitality LLP**” (Mitron Turbhe) and wish you all the success ahead.

Consider this email is an official intimation to join the company.

Your reply to this email will be served as a confirmation of your acceptance of this offer.

Thank you

Regards,

Aishwarya Kale



**Human Resource Operational Trainee**

**Peninsula Hospitality Group | Peninsula Franchise Management LLP |**

**Peninsula Grand Hotel | Sakinaka Junction |**

**Andheri East | Mumbai - 400 072 | Maharashtra | India |**

**Tel: 00 912228531111 |**



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---

Career <career@peninsulagrand.co.in>

Tue, Mar 14, 2023 at 5:11 PM

To: prasaddyavari947@gmail.com

Cc: Partho Choudhury <headhr@peninsulagroup.ae>, hr@peninsulagrand.co.in, com@mitroncafe.com, raju.thapa@mitroncafe.com, mirajul.molla@mitroncafe.com, amichmtp@gmail.com

**Kindly ignore the previous mail.**

**Greetings For The Day!!!**

Dear **Mr. Shriniprasad Dyavari**,

With reference to your application and subsequent discussion had with you, we are pleased to inform you that we have considered offering you the position of **“Operation Trainee Food Production”** in **“EAGP Hospitality LLP”** (Mitron Turbhe).

[Quoted text hidden]

---

**From:** Partho Choudhury [mailto:[headhr@peninsulagroup.ae](mailto:headhr@peninsulagroup.ae)]

**Sent:** Tuesday, March 14, 2023 4:49 PM

**To:** Career

**Cc:** [hr@peninsulagrand.co.in](mailto:hr@peninsulagrand.co.in); [com@mitroncafe.com](mailto:com@mitroncafe.com); [raju.thapa@mitroncafe.com](mailto:raju.thapa@mitroncafe.com); [mirajul.molla@mitroncafe.com](mailto:mirajul.molla@mitroncafe.com)

**Subject:** Re: Offer Mail - Mr. Shriniprasad Dyavari

Position name is Operation Trainee not Operational Trainee 😊. Please change and resend an amended one.

Cheers!

Partho

Sent from my iPhone

On 14 Mar 2023, at 15:16, Career <[career@peninsulagrand.co.in](mailto:career@peninsulagrand.co.in)> wrote:

***Greetings For The Day!!!***

Dear **Mr. Shriniprasad Dyavari**,

With reference to your application and subsequent discussion had with you, we are pleased to inform you that we have considered offering you the position of “**Operational Trainee Food Production**” in “**EAGP Hospitality LLP**” (Mitron Turbhe).

Your Date of joining will be on **16<sup>th</sup> March 2023** and we expect you to be in our HR Office by **11.00 Am**. Your Monthly Gross salary will be Rs. **14000/-** per month. The appointment letter will be issued to you at the time of your joining.

You will be joining initially at **Peninsula Grand Hotel, Sakinaka Junction, Andheri East, Mumbai - 400 072, Maharashtra.**

As a part of your joining formalities, you shall be required to submit the following documents for our records:

- 4 Passport sized photograph
- Qualification Certificates (one copy of each)
- Aadhar Card
- Pan Card
- Bank Account details
- Covid Certificate
- Job & Training Certificate

Thank you and looking forward to welcoming you to “**EAGP Hospitality LLP**” (Mitron Turbhe) and wish you all the success ahead.

Consider this email is an official intimation to join the company.

Your reply to this email will be served as a confirmation of your acceptance of this offer.

Thank you

Regards,

Aishwarya Kale



**Human Resource Oprational Trainee**

**Peninsula Hospitality Group | Peninsula Franchise Management LLP |**

**Peninsula Grand Hotel | Sakinaka Junction |**

**Andheri East | Mumbai - 400 072 | Maharashtra | India |**

**Tel: 00 912228531111 |**



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IBIS  
THANE

May 6, 2023

**Naresh Kumavat**  
Atria '101' Kabra Galaxy Star 1  
Near Swastik Enclave  
Ghodbunder Road  
Thane West.

Dear Naresh,

**Subject: Letter of Intent**

This is with reference to your application and subsequent interview with us. We are pleased to offer you the position of **Guest Service Associate** in Guest Service in **Level 2** at **ibis Thane (Unit of InterGlobe Hotels Pvt. Ltd.)** with effect from **May 15, 2023** as per the salary package attached.

A detailed letter of appointment with terms and conditions will be issued to you in due course.

Please note that this offer of employment is subject to you being declared medically fit by a Company nominated Hospital/Doctor to discharge the duties and responsibilities inherent in this position.

The Company also undertakes reference checks/background verification and enquiry, as part of due diligence in the recruitment process, and should the Management find any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment/other related documents or thereafter as the case may be or if reference checks/background verification checks reveal any concern, the Management shall be free to revoke the offer without further reference to you.

As part of joining formalities, will be required to submit the following documents:

1. 06 passport size photographs
2. Relieving letter from the last organization
3. All educational certificates and experience certificates copies
4. Passport (Original and 02 Photocopies)
5. PAN card (Original and 02 Photocopies) if do not have, pan card application receipt to be submitted.
6. Accepted copy of resignation from previous organization.
7. Latest 3 months' salary slips from previous organization.
8. Form No. 12 B (Get this form filled up from Previous Employer).
9. Aadhaar Card (Original and 02 Photocopies).
10. Double Vaccination Certificate.

Please send us your acceptance of this offer latest by May 08, 2023 failing which the offer will be deemed to be revoked and null and void.

We look forward to a long and mutually rewarding association.

Thanks & Regards,

For **ibis Thane (Unit of InterGlobe Hotels Pvt. Ltd.)**

**Anant Leekha**  
Cluster General Manager  
Ibis Mumbai Vikhroli, ibis Thane and ibis Navi Mumbai

**Glen Dsouza**  
Talent & Culture Manager

22 Hotels | 13 Cities

Plot - 02 Pokhran Road No 1, Thane West, Maharashtra - 400606  
all.accor.com

CIN No. U55101DL2004PTC128567



IBIS  
THANE

Name	Naresh Kumavat	
Designation	Guest Service Associate	
Job Level	2	
Hotel	ibis Thane (Unit of InterGlobe Hotels Pvt. Ltd.)	
Date of Joining	15-May-23	
Salary & Allowances (A)	INR / Month	INR / Year
Basic Salary	13500	162,000
House Rent Allowance	5000	60,000
Flexi Benefit	0	-
<b>Total (A)</b>	<b>18,500</b>	<b>222,000</b>
Retiral Benefits (B)		
Employer Contribution to Provident Fund	1,620	19,440
Employer Contribution to ESIC	601	7,215
<b>Total (B)</b>	<b>2,221</b>	<b>26,655</b>
<b>Total Fixed Compensation (A+B)</b>	<b>20,721</b>	<b>248,655</b>
Notes :		

\* You will be eligible for Bonus as per Bonus Act.

Naresh Kumavat

Anant Leekha  
Cluster General Manager  
Ibis Mumbai Vikhroli, ibis Thane and ibis Navi Mumbai

Glen Dsouza  
Talent & Culture Manager

22 Hotels | 13 Cities

Plot - 02 Pokhran Road No 1, Thane West, Maharashtra - 400606  
all.accor.com

CIN No. U55101DL2004PTC128567

Date: 17<sup>th</sup> March, 2023

**Manpreet Pushkarna**

**Mumbai**

Dear **Manpreet**,

**Fixed Term Contract of Employment**

We are pleased to appoint you on **Fixed Term Contract of Employment as GSA – Food and Beverage**, with effect from **06<sup>th</sup> June, 2023**, at unit **JW Marriott Sahar Mumbai** as operators of **Chalet Hotels Limited**, on the following terms:

**1. TENURE OF CONTRACT OF EMPLOYMENT**

Your Fixed Term Contract of employment will be from **06<sup>th</sup> June, 2023 till 05<sup>th</sup> May, 2024**.

**2. REPORTING**

You will report and be responsible to the **Director of Food and Beverage**, or any other person authorized by him/her, who will assign you your place of posting, duties and responsibilities.

**3. COMPENSATIONS & BENEFITS**

Your Compensation and Benefits Break up (CTC) is described in the **ANNEXURE I** of this letter. Detailed policies, procedures, rules and regulations, benefits and perquisites will be given to you on joining and are subject to change based on business conditions and at sole discretion of the management.

**4. CODE OF CONDUCT & DUTIES**

During the time of your assignment, you shall devote all your working time and effort to the business of the Company and carry out duties assigned to you by your supervisor. You will be governed by the policies and procedures as applicable from time to time.

**5. BACKGROUND VERIFICATION AND MEDICAL FITNESS**

This employment is subject to satisfactory background verification check.

We are a hospitality industry catering for domestic and international customers; therefore, a physical fitness is of key importance. As part of joining formalities either pre or post you will be required to take medical examination through private / government specified hospitals, based on the findings there may be reasons for differing the joining or discharge of the employment.

**6. SEPARATION & TERMINATION**

The Fixed Term Contract will generally be terminated only on the conclusion of the term of the contract. In the event the contract needs to be terminated prematurely, then it may be terminated by either party after serving 10 days' notice or pay wages in lieu of the notice.

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538





# JW MARRIOTT

The Management reserves the right to terminate the Fixed Term Contract, at any time, without notice or compensation in lieu thereof, if:

- a. You are found guilty of breach of any of the conditions of your employment with us, inclusive of gross insubordination / sexual harassment, physical assault, theft, fraud and misappropriation of funds.
- b. During the course of your employment, if it is found that the data given by you in Employment Application Form is incorrect and also if your criminal check is found positive, you will be placed under suspension with immediate effect until final disposal of the case.

## 7. CONFIDENTIAL MATTERS

During your Fixed Term Contract, you may have access to confidential information including financial data. You understand that such information and matters are the property of the Company. Neither during nor following your fixed term contract of employment with the Company, will you disclose such information and matters to any person without the prior written permission of the Company.

During your Fixed Term Contract, you may be required to disclose relevant personal information that may be sensitive. Please note that the Company shall keep such information provided by you confidential and shall use the same for official purpose only. By accepting this offer of fixed term contract, you give your consent to the Company to collect such personal information and use the same for official purposes.

## 8. CONFLICT OF INTEREST

During your tenure with us you will not lend your services, whether remunerative or otherwise, to any other/allied company or its customers. If proven, you will be liable to strict disciplinary actions including termination of services. In case the terms as stipulated above are acceptable to you, kindly sign and return to us the duplicate copy of this letter confirming its acceptance.

Yours sincerely,

**Kunal Chauhan**  
General Manager

**Abanti Gupta**  
Director of Human resources

## **DECLARATION:**

I hereby, declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed (including those contained in Annexure I, attached hereto) which have been explained to me in a language understood by me, and I accept and undertake to abide by the said terms and conditions.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai - 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,


Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



**Annexure I: DETAILS OF COMPENSATION & BENEFITS**

<b>SALARY</b>	
As per monthly pay slip and subject to statutory deductions	
Basic Salary	10,203
House Rent Allowance	4,373
<b>Monthly Gross Salary</b>	<b>14,576</b>
PF (You will be a member of Employee Provident Fund from the date of joining, apart from your own contribution the management will also contribute an equivalent amount i.e. 12% of the basic salary every month.)	1,224
<b>CTC</b>	<b>15,800</b>



**Kunal Chauhan**  
General Manager



**Abanti Gupta**  
Director of Human Resources

<b>Annual Leaves &amp; Holidays</b>	- Leave in accordance with the Shop Act. - Entitled to National / Festival Holidays based on Business Exigencies and as per Hotel Holiday list aligned with existing entitlements for line associates.
<b>Monthly Offs</b>	Will receive six (6) offs in a month.
<b>ESIC</b>	Will participate in the EPF and ESIC contribution as applicable.
<b>Medical and Insurance</b>	Will be eligible for Medclaim & Personal Accident Insurance (while on duty)
<b>F&amp;B Discount</b>	A 50% discount on all Food & Beverages at any Marriott India hotel food outlet.
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for self, family & friends.
<b>Bonus</b>	Will be eligible for bonus in accordance with the applicable law.
<b>Gratuity</b>	Will not be eligible for Gratuity benefits in accordance with the applicable law

Employees Signature: \_\_\_\_\_

Acknowledgement and consent on \_\_\_\_\_ by **Manpreet Pushkarna**

**I acknowledge that I have read and agree to the terms of this letter of Fixed Term Contract.**

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLCo38538

Date: 17<sup>th</sup> March, 2023

**Moin Hashmi**

**Mumbai**

Dear **Moin**,

**Fixed Term Contract of Employment**

We are pleased to appoint you on **Fixed Term Contract of Employment** as **GSA – Food and Beverage**, with effect from **06<sup>th</sup> June, 2023**, at unit **JW Marriott Sahar Mumbai** as operators of Chalet Hotels Limited, on the following terms:

**1. TENURE OF CONTRACT OF EMPLOYMENT**

Your Fixed Term Contract of employment will be from **06<sup>th</sup> June, 2023 till 05<sup>th</sup> May, 2024**.

**2. REPORTING**

You will report and be responsible to the **Director of Food and Beverage**, or any other person authorized by him/her, who will assign you your place of posting, duties and responsibilities.

**3. COMPENSATIONS & BENEFITS**

Your Compensation and Benefits Break up (CTC) is described in the **ANNEXURE I** of this letter. Detailed policies, procedures, rules and regulations, benefits and perquisites will be given to you on joining and are subject to change based on business conditions and at sole discretion of the management.

**4. CODE OF CONDUCT & DUTIES**

During the time of your assignment, you shall devote all your working time and effort to the business of the Company and carry out duties assigned to you by your supervisor. You will be governed by the policies and procedures as applicable from time to time.

**5. BACKGROUND VERIFICATION AND MEDICAL FITNESS**

This employment is subject to satisfactory background verification check.

We are a hospitality industry catering for domestic and international customers; therefore, a physical fitness is of key importance. As part of joining formalities either pre or post you will be required to take medical examination through private / government specified hospitals, based on the findings there may be reasons for differing the joining or discharge of the employment.

**6. SEPARATION & TERMINATION**

The Fixed Term Contract will generally be terminated only on the conclusion of the term of the contract. In the event the contract needs to be terminated prematurely, then it may be terminated by either party after serving 10 days' notice or pay wages in lieu of the notice.

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

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Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



JW MARRIOTT

The Management reserves the right to terminate the Fixed Term Contract, at any time, without notice or compensation in lieu thereof, if:

- a. You are found guilty of breach of any of the conditions of your employment with us, inclusive of gross insubordination / sexual harassment, physical assault, theft, fraud and misappropriation of funds.
- b. During the course of your employment, if it is found that the data given by you in Employment Application Form is incorrect and also if your criminal check is found positive, you will be placed under suspension with immediate effect until final disposal of the case.

### **7. CONFIDENTIAL MATTERS**

During your Fixed Term Contract, you may have access to confidential information including financial data. You understand that such information and matters are the property of the Company. Neither during nor following your fixed term contract of employment with the Company, will you disclose such information and matters to any person without the prior written permission of the Company.

During your Fixed Term Contract, you may be required to disclose relevant personal information that may be sensitive. Please note that the Company shall keep such information provided by you confidential and shall use the same for official purpose only. By accepting this offer of fixed term contract, you give your consent to the Company to collect such personal information and use the same for official purposes.

### **8. CONFLICT OF INTEREST**

During your tenure with us you will not lend your services, whether remunerative or otherwise, to any other/allied company or its customers. If proven, you will be liable to strict disciplinary actions including termination of services. In case the terms as stipulated above are acceptable to you, kindly sign and return to us the duplicate copy of this letter confirming its acceptance.

Yours sincerely,

**Kunal Chauhan**  
General Manager

**Abanti Gupta**  
Director of Human resources

### **DECLARATION:**

I hereby, declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed (including those contained in Annexure I, attached hereto) which have been explained to me in a language understood by me, and I accept and undertake to abide by the said terms and conditions.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai - 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

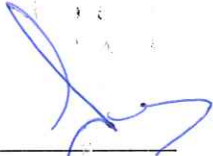
Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



**Annexure I: DETAILS OF COMPENSATION & BENEFITS**

<b>SALARY</b>	
As per monthly pay slip and subject to statutory deductions	
Basic Salary	10,203
House Rent Allowance	4,373
<b>Monthly Gross Salary</b>	<b>14,576</b>
PF (You will be a member of Employee Provident Fund from the date of joining, apart from your own contribution the management will also contribute an equivalent amount i.e. 12% of the basic salary every month.)	1,224
<b>CTC</b>	<b>15,800</b>



**Kunal Chauhan**  
General Manager



**Abanti Gupta**  
Director of Human Resources

<b>Annual Leaves &amp; Holidays</b>	- Leave in accordance with the Shop Act. - Entitled to National / Festival Holidays based on Business Exigencies and as per Hotel Holiday list aligned with existing entitlements for line associates.
<b>Monthly Offs</b>	Will receive six (6) offs in a month.
<b>ESIC</b>	Will participate in the EPF and ESIC contribution as applicable.
<b>Medical and Insurance</b>	Will be eligible for Medclaim & Personal Accident Insurance (while on duty)
<b>F&amp;B Discount</b>	A 50% discount on all Food & Beverages at any Marriott India hotel food outlet.
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for self, family & friends.
<b>Bonus</b>	Will be eligible for bonus in accordance with the applicable law.
<b>Gratuity</b>	Will not be eligible for Gratuity benefits in accordance with the applicable law

Employees Signature: \_\_\_\_\_

Acknowledgement and consent on \_\_\_\_\_ by **Moin Hashmi**

**I acknowledge that I have read and agree to the terms of this letter of Fixed Term Contract.**

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com  
Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,  
Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



25<sup>th</sup> May, 2023

**Chinmayee Patil**  
**Mumbai**

Dear Chinmayee,

With reference to your application and the subsequent interviews, we are pleased to offer you employment with us as **Culinary Associate** at The Westin Mumbai Powai Lake and Marriott Executive Apartments as operators for Chalet Hotels Pvt. Limited.

Your monthly emoluments in INR are given below:

Wages	Monthly Amount	Annual Amount
Basic Salary	9,800	117,600
House Rent Allowance	4,200	50,400
<b>Gross Total</b>	<b>14,000</b>	<b>168,000</b>
Provident Fund Contribution @ 12% of Basic Salary	1,176	14,112
<b>Cost to Company</b>	<b>15,176</b>	<b>182,112</b>

You will be eligible to participate in the Hotel's health insurance scheme:

Mediclaim Insurance of Rs. 1 Lakh (if single) and Rs. 2 lakhs for self and family (spouse and two children) as per a-floater policy. Personal Accident Insurance as per company policy.

The offer is on Fixed Term Contract (FTC) for a period of 12 months. Your date of joining will be

**01<sup>st</sup> June 2023**. On your date of joining you are requested to bring along with you the following documents:

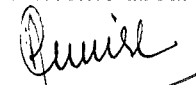
- Proof of Date of Birth (Birth certificate or Passport or Ration Card)
- Educational Qualifications
- Previous work experience & Last drawn salary slip
- Marriage Certificate (if married)
- **PAN Card (Mandatory)**
- **Aadhar Card (Mandatory for PF UAN registration)**
- ID proofs (Driving License or Voter ID card)
- 10 passport-sized photographs
- Cancelled cheque, with name on cheque (Mandatory)
- Aadhar card of parents
- Kindly ensure you are carrying your RTPCR report which has to be not older than 48 hours.
- It is mandatory for you to have taken your 1<sup>st</sup> dose of Covid 19 vaccine and the certificate of which should be submitted on DOJ.

Also, you are requested to do medicals at your own cost at our medical Centre. Details for the tests will be provided by us.

Please note that upon reference checks/enquiry if the management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or during the induction or thereafter as the case maybe or if the criminal check in any form is positive or if you are found medically unfit the management shall be free to revoke your offer letter forthwith.

A formal letter of appointment will be given to you on clearing the above. Kindly confirm back as a token of acceptance.

Welcome aboard!



**Antha Krishnan Chettiyar**  
**Director of Human Resources**

25<sup>th</sup> May, 2023

**Munsif Punjabi**  
**Mumbai**

Dear Munsif,

With reference to your application and the subsequent interviews, we are pleased to offer you employment with us as **Culinary Associate** at The Westin Mumbai Powai Lake and Marriott Executive Apartments as operators for Chalet Hotels Pvt. Limited.

Your monthly emoluments in INR are given below:

Wages	Monthly Amount	Annual Amount
Basic Salary	9,800	117,600
House Rent Allowance	4,200	50,400
<b>Gross Total</b>	<b>14,000</b>	<b>168,000</b>
Provident Fund Contribution @ 12% of Basic Salary	1,176	14,112
<b>Cost to Company</b>	<b>15,176</b>	<b>182,112</b>

You will be eligible to participate in the Hotel's health insurance scheme:

Mediclaim Insurance of Rs. 1 Lakh (if single) and Rs. 2 lakhs for self and family (spouse and two children) as per a floater policy. Personal Accident Insurance as per company policy.

The offer is on Fixed Term Contract (FTC) for a period of 12 months. Your date of joining will be

**01<sup>st</sup> June 2023**. On your date of joining you are requested to bring along with you the following documents:

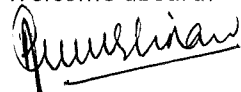
- Proof of Date of Birth (Birth certificate or Passport or Ration Card)
- Educational Qualifications
- Previous work experience & Last drawn salary slip
- Marriage Certificate (if married)
- **PAN Card (Mandatory)**
- **Aadhar Card (Mandatory for PF UAN registration)**
- ID proofs (Driving License or Voter ID card)
- 10 passport-sized photographs
- Cancelled cheque, with name on cheque (Mandatory)
- Aadhar card of parents
- Kindly ensure you are carrying your RTPCR report which has to be not older than 48 hours.
- It is mandatory for you to have taken your 1<sup>st</sup> dose of Covid 19 vaccine and the certificate of which should be submitted on DOJ.

Also, you are requested to do medicals at your own cost at our medical Centre. Details for the tests will be provided by us.

Please note that upon reference checks/enquiry if the management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or during the induction or thereafter as the case maybe or if the criminal check in any form is positive or if you are found medically unfit the management shall be free to revoke your offer letter forthwith.

A formal letter of appointment will be given to you on clearing the above. Kindly confirm back as a token of acceptance.

Welcome aboard!



**Anitha Krishnan Chettiyar**  
**Director of Human Resources**

Letter of Intent

09<sup>th</sup> March 2023

Mr. Om Manoj Parte,  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Food & Beverage Ambassador**

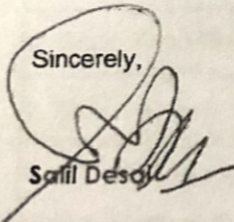
A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

Mr. Parte, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,

  
Sanil Desai

Director of Talent & Culture

Accepted by:



Name : Om M. Parte

Date : 9/3/2023

LIVE THE FRENCH WAY



Date: 17<sup>th</sup> March, 2023

**Om Manoj Parte**

**Mumbai**

Dear Om,

**Fixed Term Contract of Employment**

We are pleased to appoint you on **Fixed Term Contract of Employment** as **GSA – Food and Beverage**, with effect from **06<sup>th</sup> June, 2023**, at unit **JW Marriott Sahar Mumbai** as operators of Chalet Hotels Limited, on the following terms:

**1. TENURE OF CONTRACT OF EMPLOYMENT**

Your Fixed Term Contract of employment will be from **06<sup>th</sup> June, 2023 till 05<sup>th</sup> May, 2024**.

**2. REPORTING**

You will report and be responsible to the **Director of Food and Beverage**, or any other person authorized by him/her, who will assign you your place of posting, duties and responsibilities.

**3. COMPENSATIONS & BENEFITS**

Your Compensation and Benefits Break up (CTC) is described in the **ANNEXURE I** of this letter. Detailed policies, procedures, rules and regulations, benefits and perquisites will be given to you on joining and are subject to change based on business conditions and at sole discretion of the management.

**4. CODE OF CONDUCT & DUTIES**

During the time of your assignment, you shall devote all your working time and effort to the business of the Company and carry out duties assigned to you by your supervisor. You will be governed by the policies and procedures as applicable from time to time.

**5. BACKGROUND VERIFICATION AND MEDICAL FITNESS**

This employment is subject to satisfactory background verification check.

We are a hospitality industry catering for domestic and international customers; therefore, a physical fitness is of key importance. As part of joining formalities either pre or post you will be required to take medical examination through private / government specified hospitals, based on the findings there may be reasons for differing the joining or discharge of the employment.

**6. SEPARATION & TERMINATION**

The Fixed Term Contract will generally be terminated only on the conclusion of the term of the contract. In the event the contract needs to be terminated prematurely, then it may be terminated by either party after serving 10 days' notice or pay wages in lieu of the notice.

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



## JW MARRIOTT

The Management reserves the right to terminate the Fixed Term Contract, at any time, without notice or compensation in lieu thereof, if:

- a. You are found guilty of breach of any of the conditions of your employment with us, inclusive of gross insubordination / sexual harassment, physical assault, theft, fraud and misappropriation of funds.
- b. During the course of your employment, if it is found that the data given by you in Employment Application Form is incorrect and also if your criminal check is found positive, you will be placed under suspension with immediate effect until final disposal of the case.

### **7. CONFIDENTIAL MATTERS**

During your Fixed Term Contract, you may have access to confidential information including financial data. You understand that such information and matters are the property of the Company. Neither during nor following your fixed term contract of employment with the Company, will you disclose such information and matters to any person without the prior written permission of the Company.

During your Fixed Term Contract, you may be required to disclose relevant personal information that may be sensitive. Please note that the Company shall keep such information provided by you confidential and shall use the same for official purpose only. By accepting this offer of fixed term contract, you give your consent to the Company to collect such personal information and use the same for official purposes.

### **8. CONFLICT OF INTEREST**

During your tenure with us you will not lend your services, whether remunerative or otherwise, to any other/allied company or its customers. If proven, you will be liable to strict disciplinary actions including termination of services. In case the terms as stipulated above are acceptable to you, kindly sign and return to us the duplicate copy of this letter confirming its acceptance.

Yours sincerely,

**Kunal Chauhan**  
General Manager

**Abanti Gupta**  
Director of Human resources

### **DECLARATION:**

I hereby, declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed (including those contained in Annexure I, attached hereto) which have been explained to me in a language understood by me, and I accept and undertake to abide by the said terms and conditions.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jvmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



**Annexure I: DETAILS OF COMPENSATION & BENEFITS**

<b>SALARY</b>	
As per monthly pay slip and subject to statutory deductions	
Basic Salary	10,203
House Rent Allowance	4,373
<b>Monthly Gross Salary</b>	<b>14,576</b>
PF (You will be a member of Employee Provident Fund from the date of joining, apart from your own contribution the management will also contribute an equivalent amount i.e. 12% of the basic salary every month.)	1,224
<b>CTC</b>	<b>15,800</b>



**Kunal Chauhan**  
General Manager



**Abanti Gupta**  
Director of Human Resources

<b>Annual Leaves &amp; Holidays</b>	- Leave in accordance with the Shop Act. - Entitled to National / Festival Holidays based on Business Exigencies and as per Hotel Holiday list aligned with existing entitlements for line associates.
<b>Monthly Offs</b>	Will receive six (6) offs in a month.
<b>ESIC</b>	Will participate in the EPF and ESIC contribution as applicable.
<b>Medical and Insurance</b>	Will be eligible for Medclaim & Personal Accident Insurance (while on duty)
<b>F&amp;B Discount</b>	A 50% discount on all Food & Beverages at any Marriott India hotel food outlet.
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for self, family & friends.
<b>Bonus</b>	Will be eligible for bonus in accordance with the applicable law.
<b>Gratuity</b>	Will not be eligible for Gratuity benefits in accordance with the applicable law

Employees Signature: \_\_\_\_\_

Acknowledgement and consent on \_\_\_\_\_ by **Om Manoj Parte**

**I acknowledge that I have read and agree to the terms of this letter of Fixed Term Contract.**

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com  
Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,  
Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLCo38538

**Letter of Intent**

**09<sup>th</sup> March 2023**

**Mr. Prsthamesh Patil,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Food & Beverage Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Mr. Patil**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely



Salil Desai

Director of Talent & Culture

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

LIVE THE FRENCH WAY



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Prasthamesh Patil</b>	
<b>Designation</b>	<b>Food &amp; Beverage Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
House Rent Allowance	6484	77,810
City Compensatory Allowance	0	-
<b>Total (A)</b>	<b>19,649</b>	<b>2,35,788</b>
<b>Retiral Benefits (B)</b>		
Employer Contribution to Provident Fund	1,580	18,957
Employer Contribution to ESIC	639	7,663
Gratuity	633	7,599
<b>Total (B)</b>	<b>2,852</b>	<b>34,219</b>
<b>Total Fixed Compensation (A+B)</b>	<b>22,501</b>	<b>2,70,007</b>
<b>Net Salary</b>		<b>17,231</b>

1. City Compensatory Allowance is subject to reclassification at Hotel discretion.

2. Employer Contribution to Employee India Provident fund is 12% of Consolidated Salary. The Employee is also required to make a contribution of minimum of 12% of Consolidated Salary to India Provident fund.

3. Medical reimbursements are against submission of original bills as per local tax laws.

4. Mediclaim coverage for self, Spouse and Children upto 2 will be provided as per Hotel Medical Policy.

5. Group Personal Accident Insurance Scheme for self only, as per Hotel Policy.

6. Group Term life Insurance Scheme for self only, as per Hotel Policy

7. All components of the Compensation Package are subject to applicable Taxes which is solely the responsibility of Employee and the Hotel bears no responsibility.

8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.





**Letter of Intent**

**09<sup>th</sup> March 2023**

**Ms. Prathna Yadav,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

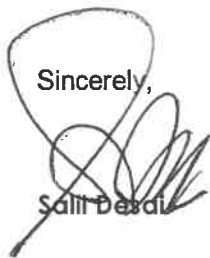
**Front Office Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Ms. Yadav**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,  
  
Sallil Desai

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Prathna Yadav</b>	
<b>Designation</b>	<b>Front Office Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
House Rent Allowance	6484	77,810
City Compensatory Allowance	0	-
<b>Total (A)</b>	<b>19,649</b>	<b>2,35,788</b>
<b>Retiral Benefits (B)</b>		
Employer Contribution to Provident Fund	1,580	18,957
Employer Contribution to ESIC	639	7,663
Gratuity	633	7,599
<b>Total (B)</b>	<b>2,852</b>	<b>34,219</b>
<b>Total Fixed Compensation (A+B)</b>	<b>22,501</b>	<b>2,70,007</b>
<b>Net Salary</b>		<b>17,231</b>

1. City Compensatory Allowance is subject to reclassification at Hotel discretion.

2. Employer Contribution to Employee India Provident fund is 12% of Consolidated Salary. The Employee is also required to make a contribution of minimum of 12% of Consolidated Salary to India Provident fund.

3. Medical reimbursements are against submission of original bills as per local tax laws.

4. Mediclaim coverage for self, Spouse and Children upto 2 will be provided as per Hotel Medical Policy.

5. Group Personal Accident Insurance Scheme for self only, as per Hotel Policy.

6. Group Term life Insurance Scheme for self only, as per Hotel Policy

7. All components of the Compensation Package are subject to applicable Taxes which is solely the responsibility of Employee and the Hotel bears no responsibility.

8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.



**Date: 14<sup>th</sup> February, 2023**

**Institute: Arun Mucchala International College of Hotel Management, Thane**

**Dear Ms. Rushali Jare,**

This has reference to your application and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of **Assistant in Housekeeping Department** at **EIH Ltd for Unit – Trident Nariman Point & The Oberoi Mumbai.**

You will be governed by the terms and conditions as applicable to employees in your category in our Organization. A formal letter of appointment will be issued to you on joining duty.

You will report to **Trident, Nariman Point, Mumbai – Human Resources on 11<sup>th</sup> August, 2023 at 9.00 a.m.** for medicals and shall join duty on **16<sup>th</sup> August, 2023**, subject to your medical fitness.

You are requested to bring along **three (03) photocopies** of the documents listed below:

- Ten Passport-size photographs (Red background)
- Experience Letter; Last three month's salary slips and Appointment Letter, if applicable
- Three reference letters on the letterhead of your faculty, if selected in a campus interview
- Educational Mark sheets and Certificates
- Driving License (If applicable)
- Marriage Certificate (If applicable)
- Proof of Present Address - Current month Electricity/Gas/Telephone Bill and/or Agreement copy if you reside in Mumbai on a rental basis
- AADHAR Card
- PAN Card
- Passport/Police Verification Certificate
- Birth Certificate/School/College Leaving Certificate
- Final Vaccination Certificate for Covid19

Should you need any further assistance, please contact Ms. Stefanie D'Costa, Deputy Manager – Human Resources. She can be contacted on 022 – 66326060 or email address – [stefanie.dcosta@oberoihotels.com](mailto:stefanie.dcosta@oberoihotels.com)

Yours faithfully,

**EIH LIMITED**  
**Unit – Trident Nariman Point**  
**The Oberoi, Mumbai**

  
**VISHWAS PATIL**  
**HEAD - HUMAN RESOURCES**

Classification | Internal

Date: 12<sup>th</sup> October, 2022

Institute: Arun Muchhala Institute, Mumbai.

Dear Mr. Saish Malusare,

This has reference to your bio-data and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of “Assistant” in **Housekeeping Department**, at **ElH Ltd for Unit – Trident Nariman Point & The Oberoi Mumbai**.

You will be governed by the terms and conditions as applicable to employees in your category in our Organisation. A formal letter of appointment shall be issued to you on joining duty.

You will report to **Trident, Nariman Point, Mumbai – Human Resources on May 15, 2023 at 9.00 a.m.** for medicals and shall join duty on **June 01, 2023** subject to your medical fitness.

You are also requested to bring along the following original documents along with 3 copies:

1. Ten passport size and Two Postcard size photographs with Red background.
2. Documentary evidence in proof of your date of birth. (Birth Certificate & School Leaving Certificate)
3. Documentary evidence in proof of your education & other technical qualifications.
4. Three reference letters on the letterhead of your faculty.
5. Three reference letters on the letterhead from anyone who has known you for more than 2 years. (Not a relative or a friend)
6. Documentary evidence in proof of your residence. (Permanent & Present)
7. Passport / Police Verification Certificate from your nearest local police station.
8. Pan Card
9. AADHAR Card
10. Vaccination Certificate

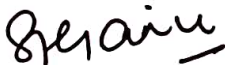
Should you need any further assistance, please contact Ms. Stefanie D’Costa, Deputy Manager– Human Resources. She can be contacted on 022 – 66326060 / 66/ 62 or email address – stefanie.dcosta@oberoihotels.com

We look forward to having you on our team.

Yours faithfully,

**EIH LIMITED**

**Unit – Trident Nariman Point  
The Oberoi, Mumbai**



**VISHWAS PATIL  
HEAD - HUMAN RESOURCES**

Classification | External

**Date: 14<sup>th</sup> February, 2023**

**Institute: Arun Muchhala International College of Hotel Management, Thane**

**Dear Mr. Sarthak Vaity,**

This has reference to your application and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of **Assistant Steward in Food and Beverage Department** at **EIH Ltd for Unit – Trident Nariman Point & The Oberoi Mumbai.**

You will be governed by the terms and conditions as applicable to employees in your category in our Organization. A formal letter of appointment will be issued to you on joining duty.

You will report to **Trident, Nariman Point, Mumbai – Human Resources on 26<sup>th</sup> July, 2023 at 9.00 a.m.** for medicals and shall join duty on **1<sup>st</sup> August, 2023**, subject to your medical fitness.

You are requested to bring along **three (03) photocopies** of the documents listed below:

- Ten Passport-size photographs (Red background)
- Experience Letter; Last three month's salary slips and Appointment Letter, if applicable
- Three reference letters on the letterhead of your faculty, if selected in a campus interview
- Educational Mark sheets and Certificates
- Driving License (If applicable)
- Marriage Certificate (If applicable)
- Proof of Present Address - Current month Electricity/Gas/Telephone Bill and/or Agreement copy if you reside in Mumbai on a rental basis
- AADHAR Card
- PAN Card
- Passport/Police Verification Certificate
- Birth Certificate/School/College Leaving Certificate
- Final Vaccination Certificate for Covid19

Should you need any further assistance, please contact Ms. Stefanie D'Costa, Deputy Manager – Human Resources. She can be contacted on 022 – 66326060 or email address – [stefanie.dcosta@oberoihotels.com](mailto:stefanie.dcosta@oberoihotels.com)

Yours faithfully,

**EIH LIMITED**

**Unit – Trident Nariman Point  
The Oberoi, Mumbai**

*Vishwas Patil*

**VISHWAS PATIL  
HEAD - HUMAN RESOURCES**

Classification | Internal

31<sup>st</sup> March, 2023

**Sayali Santosh Patil**

House No 1312,  
Reti Bandar Road,  
Near Pipe Line Kalher,  
Thane-421302

Dear **Sayali**,

Congratulations! Based on your application and the interview, we are pleased to offer you the position of 'GSA – Food and Beverage Service' with **Courtyard by Marriott Mumbai International Airport** as operators of **Kanakia Hotels & Resorts Pvt. Ltd**, with effect from **16<sup>th</sup> May, 2023**. However, this offer is subject to you being declared medically fit by the Company's Doctor and satisfactory references from your Referees.

The break-up of your salary and details of benefits are mentioned in the attached 'Details of Compensation & Benefits'.

Please report to the Human Resources Department at 9.00 hrs with the photocopies of the following documents:

- Proof of Date of Birth (Birth certificate or Passport or Ration Card)
- **Educational Qualifications (True Copy Attested)**
- Previous work experience & Last drawn salary slip
- Marriage Certificate (if married)
- **PAN Card (Mandatory)**
- **Aadhar Card (Mandatory for PF UAN registration)**
- ID proofs (Driving License or Voter ID card)
- 10 passport-sized photographs
- Vaccination Certificate
- **Cancelled cheque, with name on cheque (Mandatory)**

If the above terms are acceptable to you, as a token of acceptance, please sign the enclosed duplicate copy of this letter.

Welcome aboard!

Yours sincerely,

**Archana S. Sawant**  
**Director of Human Resources**

Candidate's acknowledgement:

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_.



**Details of Compensation & Benefits**  
**Sayali Santosh Patil – Food and Beverage Service**

<b>Salary</b>	As per property monthly payslip and subject to statutory deductions & income tax:	
	Basic	9,800
	House Rent Allowance	4,200
	<b>Gross Salary</b>	<b>14,000</b>
	Employer's PF Contribution	1,176
	<b>Total Remuneration</b>	<b>15,176</b>
<b>Benefits</b>		
<b>Probation:</b>	Your probation period is for <b>Three (3) Months</b> .	
<b>Medical and Insurance:</b>	You will be eligible to participate in the Hotel's health insurance scheme – Medclaim Insurance and Personal Accident Insurance for self. As per hotel policy.	
<b>Annual Leave, Holidays and Days Off:</b>	Leave entitlement will be 21 privilege leaves (PL), 7 casual leave (CL) and 7 sick leave (SL) per calendar year. Apart from the above, you will be also entitled to National and Festival Holidays as per the list issued by the Hotel at the beginning of each year. You will be entitled to six (6) days off in a month, as per Marriott India policy.	
<b>Gratuity:</b>	Is applicable in accordance with the Act.	
<b>Other Benefits:</b>	You will also be entitled to the following benefits :	
<b>F&amp;B Discount</b>	A 50% discount on all food and beverage at any Marriott India hotel food outlet, as per the Marriott Explore rate.	
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for friends and family, as per the Marriott India policy	
<b>Marriott Bonvoy</b>	You are eligible to participate in the Marriott Bonvoy loyalty program through Associate Membership. Activated associate membership may be able to earn points on qualifying stays, achieve Marriott Bonvoy Elite status, and redeem points. Loyalty Program Terms & Conditions define associate rules for participation, "Associate Membership", "Qualifying Stay", "Qualifying Charges", "Qualifying Rate" and other restrictions or exclusions as amended from time to time. Please contact- <a href="mailto:EmployeeAccounts@marriott.com">EmployeeAccounts@marriott.com</a> for enquiries."	
<b>Training</b>	A commitment of a minimum of 40 hours of training per year.	
<b>Confidentiality:</b>	You shall not disclose, divulge or communicate in any manner, any information regarding your compensation to any employee of the Company, or anyone outside the Company, except your Department Head or Director of Human Resource.	
<b>Duties &amp; Responsibilities:</b>	You shall devote your working time and effort to the business of the Hotel.	

This attachment is and forms part of the offer letter dated **31<sup>st</sup> March, 2023**.

  
**Archana S. Sawant**  
**Director of Human Resources**

Candidate's acknowledgement:

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_

**Date: 12<sup>th</sup> October, 2022**

**Institute: Arun Muchhala Institute, Mumbai.**

**Dear Mr. Sumit Kamble,**

This has reference to your bio-data and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of **"Assistant" in Housekeeping Department, at EIH Ltd for Unit – Trident Nariman Point & The Oberoi Mumbai.**

You will be governed by the terms and conditions as applicable to employees in your category in our Organisation. A formal letter of appointment shall be issued to you on joining duty.

You will report to **Trident, Nariman Point, Mumbai – Human Resources on May 15, 2023 at 9.00 a.m.** for medicals and shall join duty on **June 01, 2023** subject to your medical fitness.

You are also requested to bring along the following original documents along with 3 copies:

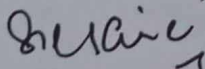
1. Ten passport size and Two Postcard size photographs with Red background.
2. Documentary evidence in proof of your date of birth. (Birth Certificate & School Leaving Certificate)
3. Documentary evidence in proof of your education & other technical qualifications.
4. Three reference letters on the letterhead of your faculty.
5. Three reference letters on the letterhead from anyone who has known you for more than 2 years. (Not a relative or a friend)
6. Documentary evidence in proof of your residence. (Permanent & Present)
7. Passport / Police Verification Certificate from your nearest local police station.
8. Pan Card
9. AADHAR Card
10. Vaccination Certificate

Should you need any further assistance, please contact Ms. Stefanie D'Costa, Deputy Manager– Human Resources. She can be contacted on 022 – 66326060 / 66/ 62 or email address – stefanie.dcosta@oberoihotels.com

We look forward to having you on our team.

Yours faithfully,

**EIH LIMITED**  
**Unit – Trident Nariman Point**  
**The Oberoi, Mumbai**



**VISHWAS PATIL**  
**HEAD - HUMAN RESOURCES**

Classification | External



31<sup>st</sup> March, 2023

**Vansh Pradp Vadera**  
A-504, Galaxy Tower,  
Ghodbunder Road,  
Waghbil Naka,  
Thane West,  
Thane- 400615

Dear **Vanish**,

Congratulations! Based on your application and the interview, we are pleased to offer you the position of 'GSA – Food and Beverage Service' with Courtyard by Marriott Mumbai International Airport as operators of Kanakia Hotels & Resorts Pvt. Ltd, with effect from 16<sup>th</sup> May, 2023. However, this offer is subject to you being declared medically fit by the Company's Doctor and satisfactory references from your Referees.

The break-up of your salary and details of benefits are mentioned in the attached 'Details of Compensation & Benefits'.

Please report to the Human Resources Department at 9.00 hrs with the photocopies of the following documents:

- Proof of Date of Birth (Birth certificate or Passport or Ration Card)
- **Educational Qualifications (True Copy Attested)**
- Previous work experience & Last drawn salary slip
- Marriage Certificate (if married)
- **PAN Card (Mandatory)**
- **Aadhar Card (Mandatory for PF UAN registration)**
- ID proofs (Driving License or Voter ID card)
- 10 passport-sized photographs
- Vaccination Certificate
- **Cancelled cheque, with name on cheque (Mandatory)**

If the above terms are acceptable to you, as a token of acceptance, please sign the enclosed duplicate copy of this letter.

Welcome aboard!

Yours sincerely,

**Archana S. Sawant**  
**Director of Human Resources**

Candidate's acknowledgement:

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_.



**Details of Compensation & Benefits**  
**Vansh Pradp Vadera – Food and Beverage Service**

<b>Salary</b>	As per property monthly payslip and subject to statutory deductions & income tax:	
	Basic	9,800
	House Rent Allowance	4,200
	<b>Gross Salary</b>	<b>14,000</b>
	Employer's PF Contribution	1,176
<b>Benefits</b>	<b>Total Remuneration</b>	<b>15,176</b>
<b>Probation:</b>	Your probation period is for <b>Three (3) Months</b> .	
<b>Medical and Insurance:</b>	You will be eligible to participate in the Hotel's health insurance scheme – Medclaim Insurance and Personal Accident Insurance for self. As per hotel policy.	
<b>Annual Leave, Holidays and Days Off:</b>	Leave entitlement will be 21 privilege leaves (PL), 7 casual leave (CL) and 7 sick leave (SL) per calendar year. Apart from the above, you will be also entitled to National and Festival Holidays as per the list issued by the Hotel at the beginning of each year. You will be entitled to six (6) days off in a month, as per Marriott India policy.	
<b>Gratuity:</b>	Is applicable in accordance with the Act.	
<b>Other Benefits:</b>	You will also be entitled to the following benefits :	
<b>F&amp;B Discount</b>	A 50% discount on all food and beverage at any Marriott India hotel food outlet, as per the Marriott Explore rate.	
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for friends and family, as per the Marriott India policy	
<b>Marriott Bonvoy</b>	You are eligible to participate in the Marriott Bonvoy loyalty program through Associate Membership. Activated associate membership may be able to earn points on qualifying stays, achieve Marriott Bonvoy Elite status, and redeem points. Loyalty Program Terms & Conditions define associate rules for participation, "Associate Membership", "Qualifying Stay", "Qualifying Charges", "Qualifying Rate" and other restrictions or exclusions as amended from time to time. Please contact- <a href="mailto:EmployeeAccounts@marriott.com">EmployeeAccounts@marriott.com</a> for enquiries."	
<b>Training</b>	A commitment of a minimum of 40 hours of training per year.	
<b>Confidentiality:</b>	You shall not disclose, divulge or communicate in any manner, any information regarding your compensation to any employee of the Company, or anyone outside the Company, except your Department Head or Director of Human Resource.	
<b>Duties &amp; Responsibilities:</b>	You shall devote your working time and effort to the business of the Hotel.	

This attachment is and forms part of the offer letter dated **31<sup>st</sup> March, 2023**.

  
**Archana S. Sawant**  
Director of Human Resources

Candidate's acknowledgement:  
Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_



**Letter of Intent**

**09<sup>th</sup> March 2023**

**Mr. Vishal Yadav,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Food & Beverage Ambassador**

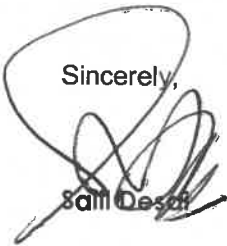
A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Mr. Yadav**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,



**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**



**Sofitel Mumbai BKC**

<b>Name</b>	<b>Vishal yadav</b>	
<b>Designation</b>	<b>Food &amp; Beverage Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
House Rent Allowance	6484	77,810
City Compensatory Allowance	0	-
<b>Total (A)</b>	<b>19,649</b>	<b>2,35,788</b>
<b>Retiral Benefits (B)</b>		
Employer Contribution to Provident Fund	1,580	18,957
Employer Contribution to ESIC	639	7,663
Gratuity	633	7,599
<b>Total (B)</b>	<b>2,852</b>	<b>34,219</b>
<b>Total Fixed Compensation (A+B)</b>	<b>22,501</b>	<b>2,70,007</b>
<b>Net Salary</b>		<b>17,231</b>

1. City Compensatory Allowance is subject to reclassification at Hotel discretion.

2. Employer Contribution to Employee India Provident bund is 12% of Consolidated Salary. The Employee is also required to make a contribution of minimum of 12% of Consolidated Salary to India Provident bund.

3. Medical reimbursements are against submission of original bills as per local tax laws.

4. Mediclaim coverage for self, Spouse and Children upto 2 will be provided as per Hotel Medical Policy.

5. Group Personal Accident Insurance Scheme for self only, as per Hotel Policy.

6. Group Term life Insurance Scheme for self only, as per Hotel Policy

7. All components of the Compensation Package are subject to applicable Taxes which is solely the responsibility of Employee and the Hotel bears no responsibility.

8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.



Date: 17<sup>th</sup> March, 2023

Vishal Yadav

Mumbai

Dear Vishal

**Fixed Term Contract of Employment**

We are pleased to appoint you on **Fixed Term Contract of Employment** as **GSA – Food and Beverage**, with effect from **06<sup>th</sup> June, 2023**, at unit **JW Marriott Sahar Mumbai** as operators of Chalet Hotels Limited, on the following terms:

**1. TENURE OF CONTRACT OF EMPLOYMENT**

Your Fixed Term Contract of employment will be from **06<sup>th</sup> June, 2023 till 05<sup>th</sup> May, 2024**.

**2. REPORTING**

You will report and be responsible to the **Director of Food and Beverage**, or any other person authorized by him/her, who will assign you your place of posting, duties and responsibilities.

**3. COMPENSATIONS & BENEFITS**

Your Compensation and Benefits Break up (CTC) is described in the **ANNEXURE I** of this letter. Detailed policies, procedures, rules and regulations, benefits and perquisites will be given to you on joining and are subject to change based on business conditions and at sole discretion of the management.

**4. CODE OF CONDUCT & DUTIES**

During the time of your assignment, you shall devote all your working time and effort to the business of the Company and carry out duties assigned to you by your supervisor. You will be governed by the policies and procedures as applicable from time to time.

**5. BACKGROUND VERIFICATION AND MEDICAL FITNESS**

This employment is subject to satisfactory background verification check.

We are a hospitality industry catering for domestic and international customers; therefore, a physical fitness is of key importance. As part of joining formalities either pre or post you will be required to take medical examination through private / government specified hospitals, based on the findings there may be reasons for differing the joining or discharge of the employment.

**6. SEPARATION & TERMINATION**

The Fixed Term Contract will generally be terminated only on the conclusion of the term of the contract. In the event the contract needs to be terminated prematurely, then it may be terminated by either party after serving 10 days' notice or pay wages in lieu of the notice.

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,

Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejajcorp.com

CIN: L55102MH1986PLC03853B



# JW MARRIOTT

The Management reserves the right to terminate the Fixed Term Contract, at any time, without notice or compensation in lieu thereof, if:

- a. You are found guilty of breach of any of the conditions of your employment with us, inclusive of gross insubordination / sexual harassment, physical assault, theft, fraud and misappropriation of funds.
- b. During the course of your employment, if it is found that the data given by you in Employment Application Form is incorrect and also if your criminal check is found positive, you will be placed under suspension with immediate effect until final disposal of the case.

## 7. CONFIDENTIAL MATTERS

During your Fixed Term Contract, you may have access to confidential information including financial data. You understand that such information and matters are the property of the Company. Neither during nor following your fixed term contract of employment with the Company, will you disclose such information and matters to any person without the prior written permission of the Company.

During your Fixed Term Contract, you may be required to disclose relevant personal information that may be sensitive. Please note that the Company shall keep such information provided by you confidential and shall use the same for official purpose only. By accepting this offer of fixed term contract, you give your consent to the Company to collect such personal information and use the same for official purposes.

## 8. CONFLICT OF INTEREST

During your tenure with us you will not lend your services, whether remunerative or otherwise, to any other/allied company or its customers. If proven, you will be liable to strict disciplinary actions including termination of services. In case the terms as stipulated above are acceptable to you, kindly sign and return to us the duplicate copy of this letter confirming its acceptance.

Yours sincerely,

**Kunal Chauhan**  
General Manager

**Abanti Gupta**  
Director of Human resources

## **DECLARATION:**

I hereby, declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed (including those contained in Annexure I, attached hereto) which have been explained to me in a language understood by me, and I accept and undertake to abide by the said terms and conditions.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai - 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com

Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,


Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538



**Annexure I: DETAILS OF COMPENSATION & BENEFITS**

<b>SALARY</b>	
As per monthly pay slip and subject to statutory deductions	
Basic Salary	10,203
House Rent Allowance	4,373
<b>Monthly Gross Salary</b>	<b>14,576</b>
PF (You will be a member of Employee Provident Fund from the date of joining, apart from your own contribution the management will also contribute an equivalent amount i.e. 12% of the basic salary every month.)	1,224
<b>CTC</b>	<b>15,800</b>

  
\_\_\_\_\_  
**Kunal Chauhan**  
General Manager

  
\_\_\_\_\_  
**Abanti Gupta**  
Director of Human Resources

<b>Annual Leaves &amp; Holidays</b>	- Leave in accordance with the Shop Act. - Entitled to National / Festival Holidays based on Business Exigencies and as per Hotel Holiday list aligned with existing entitlements for line associates.
<b>Monthly Offs</b>	Will receive six (6) offs in a month.
<b>ESIC</b>	Will participate in the EPF and ESIC contribution as applicable.
<b>Medical and Insurance</b>	Will be eligible for Medclaim & Personal Accident Insurance (while on duty)
<b>F&amp;B Discount</b>	A 50% discount on all Food & Beverages at any Marriott India hotel food outlet.
<b>Room Rate Discount</b>	Discounted room rates at all Marriott hotels worldwide, for self, family & friends.
<b>Bonus</b>	Will be eligible for bonus in accordance with the applicable law.
<b>Gratuity</b>	Will not be eligible for Gratuity benefits in accordance with the applicable law

Employees Signature: \_\_\_\_\_

Acknowledgement and consent on \_\_\_\_\_ by **Vishal Yadav**

**I acknowledge that I have read and agree to the terms of this letter of Fixed Term Contract.**

JW Marriott Hotel Mumbai Sahar

IA Project Road, Chhatrapati Shivaji International Airport, Andheri (E), Mumbai – 400099, India. Tel +91.22.28538888 Fax +91.22.28538999 www.jwmumbai.com  
Registered Office: Chalet Hotels Limited (Previously Chalet Hotels Pvt Limited), Raheja Tower, Plot no. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex,  
Bandra (E), Mumbai, Maharashtra, India, 400051. www.krahejacorp.com

CIN: L55101MH1986PLC038538

**Letter of Intent**

**09<sup>th</sup> March 2023**

**Mr.Yash Chavan,**  
Mumbai

We are pleased to advise you that **Shree Naman Hotels Private Limited**, (the Owing Company of Sofitel Mumbai BKC hereinafter referred to as the Company) has selected you for the position of:

**Front Office Ambassador**

A formal letter of appointment will be issued on your joining, will contain all other relevant details of your employment with Sofitel Mumbai BKC, and will replace this letter of intent.

**Mr. Chavan**, we are very pleased to welcome you on board to start date of **14<sup>th</sup> March 2023** to take your assignment at Sofitel Mumbai BKC.

Please note that upon your reference check/ Background verification/ enquiry, if the Management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or thereafter as the case may be or if the criminal check reveals a concern, the Management shall be free to revoke the offer without further reference to you.

We look forward to a mutually beneficial association with you. If you are in agreement, please confirm your acceptance by signing on the space provided below and return a copy to me.

Sincerely,



Sall Desai

**Director of Talent & Culture**

Accepted by:

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**LIVE THE FRENCH WAY**





**Sofitel Mumbai BKC**

<b>Name</b>	<b>Yash Chavan</b>	
<b>Designation</b>	<b>Front Office Ambassador</b>	
<b>Job Level</b>	<b>Level 2</b>	
<b>Hotel</b>	<b>Sofitel Mumbai BKC</b>	
<b>Date of Joining</b>	<b>14-Mar-23</b>	
<b>Salary &amp; Allowances (A)</b>	<b>Rs / Mth</b>	<b>Rs / Year</b>
Consolidated Salary	13165	1,57,978
House Rent Allowance	6484	77,810
City Compensatory Allowance	0	-
<b>Total (A)</b>	<b>19,649</b>	<b>2,35,788</b>
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<b>Total Fixed Compensation (A+B)</b>	<b>22,501</b>	<b>2,70,007</b>
<b>Net Salary</b>		<b>17,231</b>

1. City Compensatory Allowance is subject to reclassification at Hotel discretion.

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3. Medical reimbursements are against submission of original bills as per local tax laws.

4. Mediclaim coverage for self, Spouse and Children upto 2 will be provided as per Hotel Medical Policy.

5. Group Personal Accident Insurance Scheme for self only, as per Hotel Policy.

6. Group Term life Insurance Scheme for self only, as per Hotel Policy

7. All components of the Compensation Package are subject to applicable Taxes which is solely the responsibility of Employee and the Hotel bears no responsibility.

8. Duty Meals at the Hotel will be provided free of charge, further clarified as per rules in th Hotel Policy.

9. This Salary offer is only made for purpose of securing closure of the financial terms of your proposed employment with us and should not be construed in any manner as a confirmation of your appointment. Only after we have taken a final decision on your employment with us, will we issue you a duly signed and sealed offer letter / appointment letter on hotel letterhead.

